**ALLOTMENT CODE OF CONDUCT**

Urban Green Newcastle wants all allotment sites to be safe, welcoming places, where people feel respected, valued and share a sense of belonging.

All plot holders are required to sign up to the Allotment Code of Conduct which sets out what should be expected from everyone using the site. It reflects the daily activities and operations on allotments, the core values of Urban Green Newcastle, and the overall culture of the site.  The purpose of the Allotment Code of Conduct is to support the smooth running of the site and help plot holders enjoy their allotments to their full.

**Members must:**

1. Work towards the good of both the Association and the allotment site in general, respecting and complying with the Association's tenancy agreement.

2. Have due regard for the security and wellbeing of others in the allotments; this includes showing respect for other people's plots and possessions;

3. Conduct activities and communications without discrimination on the grounds of gender, sexual orientation, marital status, nationality, race, ethnic origin, religion, age or disability;

4. Avoid abusive and inflammatory language, whether in person, by email, or by any other forms of communication, including social media;

5. Never make physical threats or behave in a manner intended to intimidate or bully another allotment holder or committee member and permitted guests.

6. Members should ensure that any permitted guests shall adhere to this code of conduct.

7. Avoid conflict of interest, in particular when carrying out one of the committee or supporting roles for the Association.

8. When leaving Committee roles for any reason, Committee Members must hand over their responsibilities without delay and in an orderly fashion.

**Sanctions**

If a member of Association should know of, or become aware of, any breach of this Code of Conduct by another member they are under an obligation to notify the Committee as soon as reasonably practicable of becoming aware of such a breach.

Any breach of the Code of Conduct brought to the attention of the Committee will be fully investigated. If found to have foundation, the Committee has the authority to terminate or suspend membership of the Association and refuse right of entry to the site.

Name: ………………………………………… Date:

Sign: ……………………………………………